



## SUPPORT STAFF APPLICATION

Your interest in Bethesda Christian School is appreciated. We invite you to complete this initial application and return it to the school office. If an opening occurs for which it appears you may qualify, an interview will be scheduled. Your references will also be contacted.

Date \_\_\_\_\_

### A. PERSONAL INFORMATION

Full Name: ( )Dr. ( )Mr. ( )Mrs. ( )Miss \_\_\_\_\_

Present Address \_\_\_\_\_  
Street City State Zip

How long have you lived at the above address? \_\_\_\_\_ Email address: \_\_\_\_\_

Phone: Day( ) \_\_\_\_\_ Evening( ) \_\_\_\_\_

Permanent Address \_\_\_\_\_  
Street City State Zip

### B. PROFESSIONAL QUALIFICATIONS

NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

### C. FORMER EMPLOYERS

(List last four employers, starting with most recent one first.)

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				



Accreditation with Association of Christian Schools International  
 Southern Association of Colleges and Schools



**D. CHRISTIAN BACKGROUND**

What is your denominational preference? \_\_\_\_\_

What is your local church affiliation? \_\_\_\_\_

In what church activities are you involved and with what degree of regularity? \_\_\_\_\_

**E. REFERENCES**

Give three (3) references who can testify as to your Christian service and character. List your pastor first.

Name	Position	Address	Phone Number

**F. APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that Bethesda Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Bethesda Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the job.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a background check. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Return to**  
**Bethesda Christian School**  
**4700 North Beach Street, Fort Worth, Texas 76137**  
**(817) 281-6446**